



**Minutes of 1st meeting of Executive Committee of Sahiwal Chamber
of Commerce & Industry (2020-21) held on 9th October, 2021**

1st meeting of Executive Committee (2021-22) of Sahiwal Chamber of Commerce & Industry was held in Chamber's office on 9th October, 2021 at 4.00 pm. The following attended the meeting:-

1. Mr. Sheikh Basharat Nadeem, President
2. Mr. Abdul Haseeb, Senior Vice President
3. Mr. Haji Qaisar Sardar Ramay, Vice President
4. Mr. Muhammad Asim Rafique, Member Executive Committee
5. Mr. Rana Waseem Akhtar, Member Executive Committee
6. Mr. Hafiz Asif Iqbal, Member, Executive Committee
7. Mr. Muhammad Amir Aslam, Member Executive Committee
8. Mr. Muhammad Kashif Riaz, Member Executive Committee
9. Mr. Zafar Sardar Ghumman, Member, Executive Committee
10. Mr. Irfan Ahmad Chughtai, Member Executive Committee
11. Mr. Mubashar Hayat, Member Executive Committee
12. Mr. Abdul Basit, Member Executive Committee
13. Mr. Muhammad Tariq Awan, Secretary General, SCCI

The meeting was started with the recitation of verses from Holy Quran by Mr. Abdul Basit, Member of Executive Committee of the Chamber.

At the very outset, the President warmly welcomed all the members of the Executive Committee and made certain all the best cooperation regardless their group affiliations. He also asserted that this House is now of all the venerable members of the Executive Committee and it is the high time to join hands and work together for the bloom of the Chamber's activities and image. In reply, Mr. Zafar Sardar Ghumman, Member of the Executive Committee in his reciprocal comments assured the House from the core of his heart that he will extend all possible assistance and cooperation wherever and whenever any issue arises. The House lauded his view point.

Thereafter the meeting was formally conducted as per following agenda items:-

**1. Approval of minutes of Executive Committee's
last Meeting held on 10.08.2021**

The House unanimously approved the minutes of the last meeting of the Executive Committee held on 10.08.2021.

**2. Introduction of newly Elected Office Bearers
and Members of Executive Committee**

The process of introduction of new Office Bearers and Members of Executive Committee was conducted in a very harmonious atmosphere.

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3. **Passing of resolutions for operating of Banks Accounts of Chamber**

The House unanimously passed the resolution authorizing Mr. Sheikh Basharat Nadeem, newly elected President of SCCI to operate the Bank's Accounts of the Chamber jointly with the Secretary General.

4. **Nomination of Members for FPCCI General Body & Executive Committee for FPCCI Election 2022**

The House was apprised that letter from the FPCCI for the nomination of members for General Body & Executive Committee for FPCCI Election 2022 is expected soon and last date of its submission is usually 30th October. In order to avoid any chance of delay to call another meeting of Executive Committee after short interval, it has been the practice in the past to finalize and approve the names of such nominees well in time. Lastly, Rana Waseem Akhtar proposed the name of Mr. Muhammad Ashraf, Proprietor of Bilal Poultry Farm, Arifwala for General Body whereas Mr. Muhammad Asim Rafique proposed the name of Mr. Muhammad Amjad Munir, Proprietor of Munir Sons, Arifwala for Executive Committee which the House approved amiably and pleasantly. However, the House desired that the President may seek consent from both the nominees about their nomination for membership of FPCCI and in case both or any of them is not willing to be recommended, the President will stand authorized to recommend their/his replacement at his own.

5. **Passing of Resolution for filing of Documents with Security Exchange of Commission Pakistan, Head Office, Islamabad**

The House unanimously passed the Resolution for filling of Documents with the Security Exchange of Commission Pakistan, Head Office, Islamabad to fulfill the legal obligations.

6. **Increase in the number of seats of Executive Committee of SCCI**

a) The House was apprised that a proposal with regards to increase in the number of seats was put forth before the House in Annual General Meeting held on 30th September, 2021 in view of ever increase in the number of new members and in response the House unanimously approved increase of 2 seats of Associate & 2 seats of Corporate Class bringing the total added seats to four (4) with effect from upcoming annual elections. By virtue of this addition, the House will now be comprised of total 22 seats including 2 female seats. The House held exhaustive deliberations on the issue and finally approved the increment of four seats and desired to finalize it after fulfillment of legal formalities, if any.

b) So far as conduct of annual elections on the basis of revised strength of members is concerned, election for the term 2022-23 will be conducted for 5 seats each of Associate & Corporate Class and likewise again for the term 2023-24, election for 5 seats each of Associate Class will be conducted and by the completion of elections for 2 terms, the

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total strength of the House will arrive at 22 (Existing strength 16 of both the classes plus 4 additional seats of both the classes plus 2 female seats= 22). Thereafter annual elections for 5 seats each of Associate & Corporate Class plus 1 female seat will be conducted.

7. **Approval for grant of one month's salary as Bonus to regular staff as per past practice**

The House unanimously approved grant of bonus to the staff of the Chamber equivalent to their one month's salary on account of their meritorious services during the last term 2020-21. Mr. Zafar Sardar Ghumman also praised the staff in recognition of their outstanding services.

8. **Approval for the expenditure of Rs.8,250/- incurred on the Repair/ Replacement of base of Five broken Chairs of Conference Room**

a) The House while according approval of the above expenditure emphasized upon the austerity measures and desired that such expenses should be borne by the House through volunteer contribution. The President appreciated their spirit of loyalty with the Chamber. The Secretary General was advised to see rest of the chairs and get them repaired where necessary.

b) In furtherance to the above, Haji Qaisar Sardar Ramay, Member EC proposed that petty expenses less than Rs.10,000/- on the maintenance of office furniture and equipments should preferably be not booked to the expenses account of the Chamber rather it should be borne by this House through volunteer contribution as Alhamdulillah all the members are financially well-off. The House welcomed his proposal unanimously and resultantly the Proposer was assigned the responsibilities to collect the amount, maintain a separate account, retain the surplus amount with him so as to meet the unprecedented/unforeseen expenses forthwith. At the very outset, all the Members present in the meeting contributed Rs.1000/- each and in this way, a sum of Rs.13,000/- was accumulated out of which approximately Rs.9,500/- will be paid on account of revival of sound system installed in the Conference Room, the exact bill is yet to be submitted by the Vendor on completion of the task.

c) Thereafter the expenses being incurred on refreshment/entertainment on daily basis for the visitors as well as in the Executive Committee's meeting came under discussion and Haji Qaisar Sardar Ramay, Member EC voluntarily offered his services and assured the House that all the expenses of forestated nature will be borne by himself. The House welcomed his offer with clapping.

9. **Approval for an expenditure of Rs.10,100/- incurred on service of Lunch to the participants of Seminar on the Topic of "Amazon" through the courtesy of SMEDA on 12th August, 2021**

The House unanimously approved an expenditure of Rs.10,100/- incurred on service of Lunch to the participants of Seminar on the Topic of "Amazon" through the courtesy of SMEDA on 12th August, 2021.

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10. **Approval for an expenditure of Rs.5,500/- incurred on Cake Etc. on the eve of Independence Day on 14th August, 2021**

The House unanimously approved the expenditure of Rs.5,500/- incurred on Cake etc. on the eve of Independence Day on 14th August, 2021.

11. **Approval for an expenditure of Rs.7,750/- incurred on the service of Lunch to the participants of Seminar on the Topic of "Social Media Marketing" through the courtesy of SMEDA on 2nd September, 2021**

The House unanimously accorded approval for an expenditure of Rs.7,750/- incurred on service of Lunch to the participants of Seminar on the Topic of "Social Media Marketing" through the courtesy of SMEDA on 2nd September, 2021.

12. **Approval for an expenditure of Rs.7,750/- incurred on serving of lunch to the participants of Seminar arranged on the topic of "Amazon" through the courtesy of Trade Development Authority of Pakistan (TDAP) on 7th September, 2021**

The House unanimously accorded approval for an expenditure of Rs.7,750/- incurred on serving of lunch to the participants of Seminar arranged on the topic of "Amazon" through the courtesy of Trade Development Authority of Pakistan (TDAP) on 7th September, 2021.

13. **Approval of Rs. 8000/- paid on printing of flexes on AGM held on 30.9.2021**

The House unanimously approved an expenditure of Rs. 8,000/- incurred on the printing of flexes on the eve of Annual General Meeting held on 30.09.2021.

14. **Approval for an expenditure of Rs.42,500/- incurred on arranging Shields**

The House unanimously accorded approval for an expenditure of Rs.42,500/- incurred on arranging 17 Shields for 9 retiring members of Executive Committee, 1 Outgoing President, 3 Members of Election Commission and 4 Staff Members @ Rs.2,500/- per Shield.

15. **Any other item with the approval of Chair**

- i) **Targets set by the President**

The President apprised the House that there are 3 mega projects in his mind which he intends to accomplish on emergent basis viz: Conduct of atleast 6 Seminars on Import/Export through SMEDA for which he has already initiated homework, secondly construction of Chamber's building and for that purpose, he has already taken Chairman, Works Committee of SCCI on board and thirdly the establishment of Small Industrial Estate, Phase-II, Sahiwal. Mr.Zafar Sardar Ghumman suggested that

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every message may not be transmitted to every group of members rather these should be restricted to the relevant groups only because of the fact that irrelevant of message discourages the readers to go through them. The President agreeing to his point of view stated that he has already made up his mind to entrust this responsibility to the respective Standing Committee.

The President added that apart from the above plan, he has also started efforts to take back possession of Business Lounge in the premises of District Complex, Sahiwal and its tangible progress would be visible very soon.

ii) **Projects in pipeline**

Haji Qaisar Sardar Ramay, Member EC ascertained the Projects in pipeline. In reply, the House was apprised that at the moment, there are 3 burning issues of the Chamber viz: Construction of Chamber's building, Establishment of Small Industrial Estate, Phase II, Sahiwal and establishment of Economic Zone, Chichawatni. Mr. Muhammad Asim Rafique, Member EC revealed that walls of ground floor have been erected about 5 feet high and its further construction has been held in abeyance because of the reason that in case of their further erection, roofing of the building will have to be completed simultaneously otherwise there is every likelihood that these walls may fall down.

In reply, the President disclosed that he is already in touch with Ch. Arshad Hussain, Chairman, Works Committee of SCCI who is away to Lahore and is expected by Wednesday the 13th October, 2021 and he has already planned a meeting with him on the subject matter apart from a visit to the site in his company. So far as establishment of rest of the 2 projects are concerned, he asserted that these have been placed on fast track and tangible progress is expected in due course of time.

iii) **Updating of Face Book as well as Website of the Chamber**


a) The President opened the discussion and asserted that Hardware presently in use of the Chamber is not upto the mark and therefore, our IT Sector is not functioning properly. Their replacement involves an expenditure of Rs.2 to 2.5 lacs of rupees and we will have to work on this aspect for achieving the set goal.

b) Mr. Abdul Basit, Member, EC pointed out that Face Book as well as the Website of the Chamber is not being updated regularly and promptly. He added that he used to witness Face Book of other Chambers as well as Government Institutions like TDAP and SMEDA etc, these are updated regularly after every 2 hours. The President appreciated his point of view and disclosed that he has already constituted Standing Committee on Research & Development Department under the Chairmanship of Mr. Ahsan Sarwar and name of Mr. Abdul Basit would be included as a Member of that Committee who will ensure updating of Face Book and Website with short intervals on regular basis.



c) Mr. Muhammad Asim Rafique, Member EC proposed that there must be a reliable system installed in the Conference Room for arranging Zoom meeting. In reply, the President welcomed his proposal and stated that Mr. Abdul Basit, being a professional in this field and practically involved in its related business may study the issue and submit his proposal for consideration by the Executive Committee in its next meeting.

The meeting was then adjourned with a vote of thanks by the President.


(Muhammad Tariq Awan), 21/10/2021
Secretary General
Sahiwal Chamber of Commerce & Industry

Dated: 21st October, 2021