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## SAHIWAL CHAMBER OF COMMERCE & INDUSTRY

### SAHIWAL - PAKISTAN

ایوان صنعت و تجارت ساہیوال-پاکستان

No.SCCI/2018/

Dated 11th December, 2018

All Members of Executive Committee SCCI  
& Ex-Officio Member

Sub: **2nd Meeting of Executive Committee (2018-19)**  
**scheduled on 18th December, 2018 at 3.45 pm**

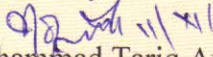
Dear Sir,

We are pleased to inform you that 2nd meeting of Executive Committee (2018-19) will be held on Tuesday, the 18th December, 2018 at 3.45 pm in the Chamber's Office to transact the following agenda:-

1. Approval of minutes of the last meeting of Executive Committee held on 15.10.2018 (Minutes already dispatched)
2. Approval of minutes of Emergent Meeting held on 28th November, 2018 (Minutes already dispatched)
3. Approval of Plan of Activities of SCCI for the next calendar year to be submitted to the DGTO
4. Approval of expenditure of Rs.13,000/- incurred on the preparation of flexes on the eve of Annual General Meeting held on 29.09.2018
5. Approval of expenses of Rs.7,470/- on account of installation of LEDs in Chamber's office on 8.10.2018
6. Approval of expenses of Rs.15,900/- incurred on account of lunch served on the eve of introductory meeting of Standing Committees on 14.11.2018
7. Approval of expenses of Rs.15,900/- incurred on account of lunch served to the participants of Seminar arranged through SMEDA on 27.11.2018
8. Any other item with the approval of the Chair

You are requested to please attend the meeting on the appointed date and time.

Yours Truly,

  
(Muhammad Tariq Awan),  
Secretary General

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ایوان صنعت و تجارت ساہیوال-پاکستان

**Minutes of 2nd meeting of Executive Committee of Sahiwal Chamber of Commerce & Industry (2018-19) held on 18th December, 2018**

2nd meeting of Executive Committee (2018-19) of Sahiwal Chamber of Commerce & Industry was held in Chamber's office on 18th December, 2018 at 3.45 pm. The following attended the meeting:-

1) Mr. Rashid Hameed Ch.	President
2) Mr. Jalil Ahmad Butt alias Khurram Butt	Senior Vice President
3) Haji Muhammad Ali	Vice President
4) Mr. Sh. Basharat Nadeem	Member
5) Mr. Shahzad Anjum	Member
6) Mr. Muhammad Tufail Anjum	Member
7) Mr. Sh. Javaid Rashid	Member
8) Mr. Muhammad Javed Khan Bloch	Member
9) Mian Umair Ali	Member
10) Mr. Muhammad Tariq Awan	Secretary General

The meeting was started with recitation of verses from Holy Quran by Mr. Muhammad Tariq Awan, Secretary General. Thereafter the proceedings of the meeting were formally started as per following seriatim of the agenda:-

**1. Approval of minutes of the last meeting of Executive Committee held on 15.10.2018**

The minutes of the last meeting of Executive Committee held on 15.10.2018 were unanimously approved by the House.

**2. Approval of minutes of Emergent Meeting held on 28th November, 2018**

The minutes of the Emergent meeting held on 28.11.2018 were approved by the House unanimously. However, it was desired that the Committee so constituted to resolve the issue may submit their compliance report within 15 days positively

**3. Approval of Plan of Activities of SCCI for the next calendar year to be submitted to the Director General Trade Organization**

The Plan of Activities of Sahiwal Chamber of Commerce & Industry for the next calendar year 2019 was perused by the House and approved for submission to the Director General Trade Organization.

**4. Approval of expenditure of Rs.13,000/- incurred on the preparation of flexes on the eve of Annual General Meeting held on 29.09.2018**

The President apprised the House that he prevailed upon the vendor who has agreed to accept Rs.9,000/-. The House therefore, accorded approval of Rs.9,000/- to be paid for the above purpose.



**5. Approval of expenses of Rs.7,470/- on account of installation of LEDs in Chamber's office on 8.10.2018**

The President informed the House that the expenses of Rs.7,470/- were incurred on the installation of LEDs in the rooms of Office Bearers and Staff which were very essential. The House unanimously approved the expenses.

**6. Approval of expenses of Rs.15,900/- incurred on account of lunch served on the eve of introductory meeting of Standing Committees on 14.11.2018**

The House unanimously approved the expenses of Rs.15,900/- as described above.

**7. Approval of expenses of Rs.15,900/- incurred on account of lunch served to the participants of Seminar arranged through SMEDA on 27.11.2018**

While considering the approval of the above expenses, Mr. Shahzad Anjum asserted that the expenses can be curtailed if Hi Tea is served to the participants of Seminar instead of lunch. In reply, the President explained that more or less 55-60 valuable members of the Chamber participate in the Seminar and the amount of expenses if divided by number of guests, it comes to Rs.289/- per head (15900/55) and there would be a very negligible difference in case Hi Tea is served. The House being convinced with this clarification, approved the expenses of Rs.15,900/- as described above.

**8. Any other item with the approval of the Chair**

a) **Approval of Rs.30,000/- to be paid as SCCI Licence Renewal fee**

The Secretary General informed the House that licence of Sahiwal Chamber of Commerce & Industry is to be renewed in April,2019 for which formal request to the DGTO will be made in January, 2019 i.e. 3 months before the due date. The Chamber will be required to deposit its renewal fee of Rs.30,000/- alongwith the request. The House unanimously approved the amount.

b) **Organizing of Expo by the Chamber**

The President disclosed that Sahiwal Chamber is going to organize an Expo of international standard tentatively from 15th to 17th February, 2019 at Sahiwal. Its pre-holding arrangements have been taken in hand. The members of the House were enjoined upon to make wide publicity of the same so that maximum number of producers of local products could take part for the promotion of their business.

c) **Funds raising for the construction of building of SCCI**

The President apprised the House that the results of efforts so far made for raising of funds for the construction of building of SCCI have not been encouraging. The members in general first put the question as to what the members


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of Executive Committee of SCCI have so far contributed? He suggested that let us start contribution from our end atleast to the extent of Rs. 1 million or above and he simultaneously offered his share of Rs.1,00,000/- and inquired from the members of their volunteer share. After exhaustive discussion, it was unanimously resolved that every member of Executive Committee may contribute minimum Rs.50,000/- and there is no limit of contribution upward if any member intends to pay higher amount. All the participants assured payment of their sharing amount at the earliest.

d) **Importance to foster developmental activities of the Chamber**

The President apprised the House that he is making his utmost efforts to boost the developmental activities of the Chamber but there is still a vast scope of further improvement which can only be attained through team work. He enjoined upon the participants to play their role befittingly so as to arrange atleast one activity in a fortnight period. The participants assured him of positive response.

The meeting was then called off with a vote of thanks.

  
(Muhammad Tariq Awan),  
Secretary General